

ENDERBY PARISH COUNCIL

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Civic Centre,
King Street,
Enderby,
Leicester,
LE19 4NT


Dear Sir/Madam

4th May 2022,

You are hereby summoned to attend the **Annual Meeting of Enderby Parish Council** which will be held in the Council Chamber at the Enderby Civic Centre, King Street, Enderby on **WEDNESDAY, 11th May 2022, at 7:30pm** and will be followed by the **Planning Committee Meeting**.

Members of the public and press are welcome to attend this meeting. This meeting may be recorded, filmed or broadcast without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting.

Yours faithfully,


Clerk to the Council

REPRESENTATIONS FROM PARISHIONERS CONCERNING ITEMS ON THE AGENDA

Parishioners who are present will be invited by the Chairman to put any relevant questions to the Council regarding any matters that fall within the remit of Enderby Parish Council. The meeting *may* adjourn for a period of up to fifteen minutes for Parishioners' Time.

AGENDA

1. **Election of Chairman for the Ensuing Year and Signature of the Chairman's Statutory Declaration of Acceptance of Office.**
2. **Appointment of Vice Chairman for the Ensuing Year and Signature of the Vice-Chairman's Statutory Declaration of Acceptance of Office.**
3. **Attendance and Apologies.**
4. **Declarations of Interest by Members and Officers.**
5. **To Receive and Approve Requests for Dispensations on matters which Members have a Disclosable Pecuniary Interest.**
6. **Minutes of the Council Meeting held 13th April 2022.**
7. **Chairman's Announcements.**
8. **To Receive Committee Reports: -**
 - King George V Playing Fields Management Committee Meeting – 13th April 2022
 - Planning Committee – 13th April 2022 & 27th April 2022
 - Recreation & Amenities Committee – 27th April 2022.
 - Events Working Party Report – 3rd May 2022.
9. **Parishioners' Time** (*Any matter raised that has not been included on the Agenda for the meeting, and requires a decision, will be deferred and included on the Agenda for the next relevant meeting*).
10. **To Re-appoint the Council's Standing Committees (Namely, Planning Committee, Recreation & Amenities Committee and Policy & Finance Committee, Enderby Library Management Committee) with the existing Terms of Reference/Delegated Powers previously approved by the Council and, to appoint all Members of Council to serve on each of the existing 3 Standing Committees.**
11. **To Re-appoint the Council's Ad-hoc Committees (Namely, Staff Appeals Committee and Staff Grievance & Disciplinary Committee) 3 Members and 4 Members respectively to serve thereon.**
12. **To Re-appoint Council Representatives to Serve on Outside Bodies: -**
 - a) LRALC Blaby District Parish Councils Group (2 Members),
 - b) Enderby Twinning Association (1 Member),
 - c) Enderby Band Board of Trustees (1 Member).
13. **To Endorse Dates and Times for Meetings (Commencing at 7.30 p.m. or as otherwise stated on the Agenda as agreed by Council) in the Calendar of Meetings for 2022/23 to be held as prescribed.**
14. **To Consider Blaby District Council's Proposed Model Code of Conduct & Training Provision.**
15. **Recommendations Made to Council by the Council's Standing Committees & Events Working Party.**
16. **Authorisation of Accounts.**
17. **Members' Attendance Record, 2021/22.**
18. **To Receive Updates in Respect of Asset Transfers (If Any): -**
 - i) Purchase of Land from the Trustees of Drummond Deceased to Extend Enderby New Cemetery
 - ii) Transfer of Open Space at Packhorse Drive from the Developer, Taylor Wimpey, to Enderby Parish Council.
19. **To Receive Correspondence** (Items Received after Issue of the Agenda are For Information Only).
 - i) Consultation on proposal for expansion of preschool places at Enderby Danemill Primary School.
 - ii) Enderby Lawn Tennis Club – Open Day Sunday, 22nd May 2022: Request to Promote Event on Parish Noticeboards/Website
20. **To Receive Reports: District Councillor(s)/County Councillor/Parish Councillors/Conference or Delegate)** (Information Only).

Members are reminded that the Parish Council has a legal duty to consider the impact of all their functions and decisions on reducing crime and disorder in the Parish of Enderby. Prior to taking a decision on any of the above Agenda items, Members must pay due and proper consideration to the requirements of Section 17 of the Crime & Disorder Act 1998 when considering these items and prior to taking a decision on each of these matters.

N.B. Members of the Public may inspect Background Papers to any of the above mentioned reports (other than confidential items of business) and may make such requests via email to clerk@enderbyparish.org.