

ENDERBY PARISH COUNCIL

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Civic Centre,
King Street,
Enderby,
Leicester,
LE19 4NT

Dear Sir/Madam,

2nd May 2025,

You are hereby summoned to attend the **Annual Meeting of the Enderby Parish Council** which will be held in the Council Chamber at the Enderby Civic Centre, King Street, Enderby on **WEDNESDAY, 14th May 2025, at 7:30pm** and will be followed by the **Planning Committee Meeting**

Members of the public and press are welcome to attend this meeting. This meeting may be recorded, filmed or broadcast without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting.

Yours faithfully,

Clerk to the Council

REPRESENTATIONS FROM PARISHIONERS CONCERNING ITEMS ON THE AGENDA

Parishioners who are present will be invited by the Chairman to put any relevant questions to the Council regarding any matters that fall within the remit of Enderby Parish Council. The meeting may adjourn for a period of up to fifteen minutes for Parishioners' Time.

AGENDA

1. **Election of Chairman for the Ensuing Year and Signature of the Chairman's Statutory Declaration of Acceptance of Office.**
2. **Appointment of Vice Chairman for the Ensuing Year and Signature of the Vice-Chairman's Statutory Declaration of Acceptance of Office.**
3. **Attendance and Apologies.**
4. **Declarations of Interest by Members and Officers.**
5. **To Receive and Approve Requests for Dispensations on matters which Members have a Disclosable Pecuniary Interest.**
6. **Minutes of the Council Meeting held 9th April 2025.**
7. **Chairman's Announcements.**
8. **To Receive Committee Reports: -**
 - Planning Committee – 9th April 2025 & 23rd April 2025
 - Recreation & Amenities Committee – 23rd April 2025
 - King George V Playing Fields Management Committee – 9th April 2025.
9. **Parishioners' Time** (*Any matter raised that has not been included on the Agenda for the meeting, and requires a decision, will be deferred and included on the Agenda for the next relevant Committee meeting.*)
10. **To Consider Co-option to Fill Casual Vacancies: a) Enderby Ward b) St. Johns Ward.**
11. **Recommendations Made to Council by the Council's Standing Committees.**
12. **Members' Attendance Record, 2024/2025.**
13. **To Re-appoint the Council's Standing Committees (Namely, Planning, Recreation & Amenities, Policy & Finance) with existing Committee Terms of Reference/Delegated Powers and, to appoint all Members to serve on each of the Council's Standing Committees.**
14. **To Re-appoint the Enderby Library Management Committee Membership (8 Members)/Confirm Volunteer Membership (8 Volunteers).**
15. **To Re-Appoint the Council's Ad-hoc Committees (Namely, Staff Appeals and Staff Grievance & Disciplinary Committees - 3 Members and 4 Members respectively to serve thereon).**
16. **To Confirm Working Party Membership (Namely, Events Working Party and Cemetery Extension Working Party).**
17. **To Consider Appointment of Council Representatives to Serve on Outside Bodies – (a) LRALC Blaby Branch (2 Members) (b) Enderby Twinning Association (1 Member).**
18. **To Endorse Calendar of Meetings for 2025/2026 to be held in the Council Chamber, Civic Centre.**
19. **To Consider Members' Training, Mentoring and Support Needs.**
20. **To Review the Enderby Parish Council's Standing Orders in Light of NALC's Model Standing Orders 2025 Update (England).**
21. **Authorisation of Accounts & Review of Account Signatories and Dual Authorisation for Financial Transactions.**
22. **To Approve Release of Maintenance Grant Funding in Support of the King George V Playing Fields Charity.**
23. **To Confirm Property Registration with HM Land Registry in Respect of Aldeby Lease Title L549604.**
24. **To Receive Updates in Respect of Open Space Asset Transfers (If Any).**
25. **To Receive Reports: District Councillor(s)/County Councillor/Parish Councillors/Conference or Delegate) (For Information Only).**
26. **To Receive Correspondence.**
27. **To Receive Correspondence After Issue of the Agenda (Items Received after Issue of the Agenda are For Information Only).**
28. **To Pass a Resolution Under the Public Bodies (Admissions to Meetings) Act, 1960 Excluding the Public & Press to Consider Confidential Staffing Matters.**

Members are reminded that the Parish Council has a legal duty to consider the impact of all their functions and decisions on reducing crime and disorder in the Parish of Enderby. Prior to taking a decision on any of the above Agenda items, Members must pay due and proper consideration to the requirements of Section 17 of the Crime & Disorder Act 1998 when considering these items and prior to taking a decision on each of these matters.

N.B. Members of the Public may inspect Background Papers to any of the above mentioned reports (other than confidential items of business) and may make such requests via email to clerk@enderbyparish.org.