

ENDERBY PARISH COUNCIL

Suzanne Hansford (Ms)
Clerk to the Council

Sally Stearn (Mrs)
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7th September 2021,

Dear Sir/Madam,

You are hereby summoned to attend the **Enderby Library Management Committee Meeting** which will be held **Tuesday, 14th September 2021, at 6:30pm** in the Council Chamber at the Civic Centre.

Members of the public and press are welcome to attend this meeting. This meeting may be recorded, filmed or broadcast without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting.

The Agenda for the meeting is set out below.

Yours faithfully,

Clerk to the Council

REPRESENTATIONS FROM PARISHIONERS CONCERNING ITEMS ON THE AGENDA Parishioners who are present and make it known that they wish to make representations on items on the Agenda, must notify the Clerk prior to the start of the meeting. They *may* be invited by the Chairman to make such representation, but there is no entitlement to do so in law.

AGENDA

1. **Attendance and Apologies.**
2. **Minutes of the last meeting held 13th July 2021.**
3. **Declarations of Interest by Members and Non-councillors.**
4. **To Receive and Approve Requests for Dispensations from Members and Non-councillors on matters in which they have a Disclosable Pecuniary Interest.**
5. **To Receive the Annual Library Review Report 2020/21 Financial Year.**
6. **To Confirm Full Library Service Resumed w/c 30th August 2021.**
7. **Volunteer Co-ordinator's Report: -**
 - i) Library Office Storage/Organisation – Budget Spend.
 - ii) Volunteer Communication.
 - iii) New Volunteers & Recruitment Update.
8. **To Receive Report of Volunteer Fundraising Activities & Consider Future Library Activities Including Christmas Festivities: -**
 - i) Poetry Event – 7th October 2021 Access, Refreshments and Councillor Support.
 - ii) Steve Postlethwaite Enderby Football Club Exhibition – 9th October 2021 Invitation to Council Chairman to Open Exhibition.
9. **To Consider Purchase of Gazebo for Library Events.**
10. **To Receive Cluster Meeting Report (If any).**
11. **To Receive Enderby Community Library's Financial Accounts.**
12. **To Receive Leicestershire County Council Libraries Reports on New Members, Trends & Active Borrowers in Month.**
13. **To Consider Correspondence: -**
 - i) Cluster Meeting Agenda – 15th September 2021
14. **To Receive Proposals for Items to be included on the Next Agenda.**

Members are reminded that the Parish Council has a legal duty to consider the impact of all their functions and decisions on reducing crime and disorder in the Parish of Enderby. Prior to taking a decision on any of the above Agenda items, Members must pay due and proper consideration to the requirements of Section 17 of the Crime & Disorder Act 1998 when considering these items and prior to taking a decision on each of these matters.

Background Papers to any of the above Reports/Correspondence are open to public inspection, prior to the meeting, and may be seen by contacting the Clerk to the Council at the above address during normal office hours.