



**KING GEORGE V PLAYING FIELD
(Mill Lane, Enderby)
CHARITY – 1086033**

MANAGEMENT COMMITTEE MEETING

15th May 2018,

Dear Trustee,

A **Meeting of the Trustees of the King George V Playing Field Charity (1086033)** will be held in the Council Chamber at the Enderby Civic Centre, King Street, Enderby **on WEDNESDAY, 6th June 2018, at 7:00pm** and you are hereby summoned to attend. The Agenda for the Meeting is set out below.

Yours faithfully,

Clerk to the Enderby Parish Council

AGENDA

- 1. Trustees' Attendance and Apologies.**
- 2. Declarations of Interest by Trustees and Officers.**
- 3. To Receive and Approve Requests for Dispensations on matters which Trustees have a Disclosable Pecuniary Interest.**
- 4. Chairman's Announcements.**
- 5. To Receive the Minutes of the Meeting Held 11th April 2018.**
- 6. To Receive Enderby Events Committee Reports: -**
 - 27th March 2018
 - 30th April 2018.
- 7. Enderby Fete – 1st September 2018: -**
 - a) Funding Applications: -**
 - i) Enderby Parish Council.
 - ii) Blaby District Council.
 - iii) Leicestershire County Council.
 - iv) Co-operative Group.
 - b) Sponsorship Requests**
 - c) Fees to be set for Stalls (Community/Traders/Vendors etc.)**
 - d) Sponsorship of Raffle Prizes.**
 - e) Licencing Applications: -**
 - i) **Temporary Event Licence Application** (Application to Blaby District Council <https://www.gov.uk/apply-for-a-licence/temporary-event-notice/blaby/apply-1>).
 - ii) **Rival Markets Licence** (Application to Leicester City Council <http://www.leicestermarket.co.uk/>).
 - iii) **Small Society Lottery Licence** (Advance Printed Ticket Sales <http://www.gamblingcommission.gov.uk/for-the-public/Fundraising-and-promotions/Fundraising/Small-society-lotteries.aspx>).
 - iv) **Gambling Commission** (Lotteries/Raffles <http://www.gamblingcommission.gov.uk/for-the-public/Fundraising-and-promotions/Fundraising/Lotteries-at-events.aspx>).
 - f) Hiscox Insurance Requirements: -**
 - i) 3rd Party Public Liability (5 Million)
 - ii) 1st Aider (1 per 100)
 - iii) Marshalls (1 per 100)
 - iv) Event Poster.
 - v) Risk Assessment.
 - g) Invitations.**
 - h) Risk Assessment.**
 - i) Banner Publicity.**
- 8. Authorisation of Accounts.**
- 9. Date of Next Meeting – 27th June 2018.**