

**Minutes of the Meeting of the King George V Playing Field Charity (1086033)  
Management Committee held on the 9<sup>th</sup> January 2019  
at the Civic Centre, King Street, Enderby at 7:00pm**

**Present: Cllr. N. Grundy (Chairman),**

Councillors: J. Bartlett, J. Eaton, Mrs V. Ellis, R. F. Geisler, Mrs. J. Hall, D. Heys, R. W. Hunt, J. Jones and J. O'Sullivan,

The Clerk, Ms. S. Hansford, Deputy Clerk, Mrs. S. Stearn were also present.

**34/18 Members' Attendance and Apologies**

Apologies were received from Councillors Ms. T. Green, W. Hetherington, M. R. King and F. O'Rorke.

**35/18 Declarations of Interest by Members and Officers**

None.

**36/18 To Receive and Approve Requests for Dispensations on matters which Members have a Disclosable Pecuniary Interest**

None.

**37/18 To Receive the Minutes of the Meeting Held 12<sup>th</sup> September 2018**

The Minutes of the Meeting of the King George V Playing Fields Management Committee held 12<sup>th</sup> September 2018, were considered for accuracy.

**RESOLVED:** That the Minutes of the meeting held 12<sup>th</sup> September 2018, be signed, as a true and correct record.

**38/18 Chairman's Announcements**

None.

**39/18 To Review Enderby Lawn Tennis Club's Proposal to Increase Existing Court Provision**

Members are in receipt of additional information requested from Mr. A. Messiou at the last meeting (Report dated December 2018).

Consideration is to be given to the Enderby Lawn Tennis Club's request for increased court provision in line with the Charities Act 2011, Part 7 – Charity Land.

There is a duty placed on the King George V Playing Fields Management Committee to consider the implications of its decisions which are made on behalf of the Charity.

Members discussed the proposal and reviewed the additional information submitted. It was felt that the information provided shows that public use of the existing provision is not sufficient to warrant the release of further land from open public use, which is already considered barely sufficient for casual use by the residents of Enderby.

It was noted that the proposal for a fourth court had been considered several times in recent years and on each occasion it had been refused on the above grounds.

It was agreed therefore that this matter would not be revisited in the future. However, it was noted that the Enderby Lawn Tennis Club's lease is due for review April 2019.

**RESOLVED:** That the Clerk write to Enderby Lawn Tennis Club to advise that following full consideration of its request to obtain land for the development of a fourth hard-standing court, the King George V Playing Field Management Committee declines its application and that as this matter has been considered on multiple occasions in recent years this matter will not be revisited in the future.

**40/18 To Receive Financial Report in Respect of the Enderby Village Fete Held 1<sup>st</sup> September 2018**

<b>Income Received from Grants</b>		<b>Expenditure</b>	<b>VAT</b>
Parish Council Grant	600.00	Hire of Inflatables/PA	660.00 (110.00)
District Council Grant	244.00	3 x Banners	65.59 (10.93)
Next Sponsorship	<u>500.00</u>	Small Lottery Registration	40.00
	1,344.00	Postage/Envelopes	22.88
		Tables/Chairs	319.20 (53.20)
		Refuse Bins	<u>300.00</u> (50.00)
		(*VAT Non reclaimable)	<b><u>1,407.67*</u></b>
<b>Income Raised on Day</b>			
Stalls	763.29		
Dog Show	25.20		
Raffle	<u>150.50</u>		
	938.99		
	<b>Total Income</b>		
	<u>2,282.99</u>		
	<b>Less Expenditure</b>		
	<u>-1,407.67</u>		
	<b>Balance</b>		
	<u>875.32</u>		
	<u>-244.00</u>	Funds not allocated to EMR on entry	
<b>EMR - Enderby Fete Balance</b>	<b><u>631.32</u></b>		

**RESOLVED:** That the balance of £875.32 be utilised in the 2019 Financial Year for the Enderby Fete.

**41/18 To Receive Enderby Events Committee Reports: -**

**RESOLVED:** That the following Enderby Events Working Party Reports be received: -

- Working Party Minutes – 4<sup>th</sup> October 2018
- Working Party Minutes – 1<sup>st</sup> November 2018
- Working Party Minutes – 3<sup>rd</sup> January 2019.

**42/18 To Consider the Proposal to Host Enderby Village Fete 31<sup>st</sup> August 2019**

**RESOLVED:** That the Enderby Village Fete be hosted by the King George V Playing Fields Management Committee on the 31<sup>st</sup> August 2019 at King George V Playing Field, Mill Lane, Enderby.

• **Funding Applications**

**RESOLVED:** That applications for grant funding be submitted to: -

1. Enderby Parish Council - £600
2. Next
3. Co-op
4. Everards
5. Blaby District Council
6. Asda.

**RESOLVED:** That the letter template issued last year be forwarded by Cllr. Eaton to the Clerk.

• **Sponsorship Requests**

Cllr. J. Jones advised that he too would like to be involved in the Enderby Events Working Party and would be happy to circulate a standard letter to all businesses.

**RESOLVED:** That requests for sponsorship be submitted to all local businesses.

• **Entertainment in Main Arena**

The Enderby Events Working Party is currently finalising details of the entertainment for the main arena and confirmed that there will be a more comprehensive programme than last year.

**RESOLVED:** That full details of the entertainment be confirmed to the King George V Playing Fields Management Committee at the next meeting to be held 10<sup>th</sup> April 2019.

- **Fees to be set for Stalls (Community/Traders/Vendors etc.)**

**2018 Fees:**

Voluntary/Community Stalls: £15

Trade Stall: £25 plus donation for the raffle

Food/Drink/Games: 15% of profit.

It was confirmed that at the last meeting of the Enderby Events Working Party held 3<sup>rd</sup> January 2019, fees were discussed and will increase slightly compared to last year. A copy of these minutes will be forwarded to the Clerk.

**RESOLVED:** That the fees be approved by the King George V Playing Fields Management Committee at the next meeting to be held 10<sup>th</sup> April 2019.

- **Sponsorship of Raffle Prizes**

**RESOLVED:** That details of sponsorship and raffle prizes be confirmed at the next meeting of the King George V Playing Fields Management Committee meeting to be held 10<sup>th</sup> April 2019.

- **Licencing Applications**

The following applications are required to be made to Blaby District Council: -

1. Temporary Events Licence - £21.00 Fee. The TEN form may be applied for online: [Temporary Event Notice Online Application Form](#).

2. Small Lottery Registration Fee – £40.00 Fee.

**RESOLVED:** That (1) a Temporary Events Licence (2) a Small Lottery Registration be made to Blaby District Council for the Enderby Fete.

- **Hiscox Insurance Requirements**

Members are in receipt of the Hiscox Insurance Policy which is due for renewal 6<sup>th</sup> February 2019.

Comparative quotation were supplied by Came & Company for Ecclesiastical Insurance. It is Came & Company's recommendation that the King George V Playing Field Charity continue to be insured by Hiscox.

<b>Ecclesiastical</b>		<b>Hiscox</b>	<b>1-Year</b>	<b>3-Year</b>
Premium	£882.02	Premium	£464.95	£441.70
Administration Charge	<u>£ 50.00</u>	Administration Charge	<u>£ 50.00</u>	<u>£ 50.00</u>
	<b>£932.02</b>		<b>£514.95</b>	<b>£491.70</b>

**\*3-Year Long Term Agreement – Hiscox**

Should the King George V Playing Fields Charity wish to enter a 3-year Long Term Agreement (LTA) with Hiscox the Insurance Premium would be reduced by a further 5% to **£491.70** (including administration charge).

**RESOLVED:** That Hiscox Insurance Policy be renewed as a 3-Year (LTA) commencing 6<sup>th</sup> February 2019 at a total cost of £491.70.

**RESOLVED:** That in line with the terms of the Hiscox Policy a copy of the Publicity Poster for the Enderby Fete 2019 be submitted to the Clerk along with a copy of the Event Risk Assessment.

- **Risk Assessment**

**RESOLVED:** That the Risk Assessment be carried out by Mrs. J. Hall and Mrs. T. Green and be submitted to the Clerk.

- **Banner Publicity**

**RESOLVED:** That details of this be confirmed at the next meeting on 10<sup>th</sup> April 2019.

**43/18 To Receive Wicksteed Annual Inspection/Risk Assessment Reports dated 26<sup>th</sup> September 2018 in respect of Mill Lane Recreational Ground (King George V Playing Field)**

The quotation below is cost only. The repairs would then need to be carried out by the Council's groundstaff (for which the Charity would be invoiced).

In view of the cost attached and the labour required to complete the repair. It is queried whether the Charity should commission Wicksteed to carry out the repairs as per the attached Risk Assessment.

Reference	Qty	Description	Unit Price	Total
4061-113	4	10' Chains to suit Flat Seat	£46.00 each	£184.00
4064-007	8	Small Shackle Bolt & Pin	£6.00 each	£48.00
2511-010	8	CT10 Oilite Bushes	£1.30	£10.40
6130-201	20	Wetpour Repair Kit - Top Layer	£56.00	£1,120.00
6130-200	5	Wetpour Repair Kit – Base Layer	£56.00	£280.00
1 Litre Wicksteed Gloss – ALKYD Resin Based – White		£20.00 litre		£20.00
1 Litre Wicksteed Gloss – ALKYD Resin Based – Black		£20.00 litre		£20.00
		<b>Total parts</b>		<b>£1,682.40+VAT</b>
		Carriage 8.5%		£143.00

As the repairs fall well within the capabilities of the Council's staff it was felt that only parts should be purchased and the Council's staff be commissioned to complete the repairs.

**RESOLVED:** That **a)** the parts be purchased from Wicksteed Leisure as above at a cost of £1,682.40 + VAT + Carriage, **b)** the Parish Council's Groundstaff be requested to carryout repair on behalf of the King George V Playing Field Charity for which the Enderby Parish Council is to invoice the Charity for labour.

#### 44/18 Authorisation of Accounts

Members are in receipt of the King George V Playing Field Accounts: -

- 30<sup>th</sup> September 2018
- 31<sup>st</sup> October 2018
- 30<sup>th</sup> November 2018
- 31<sup>st</sup> December 2018

#### Parish Council Maintenance Invoice

Enderby Parish Council has invoiced the King George V Playing Fields Charity for work undertaken from 12<sup>th</sup> April 2018-11<sup>th</sup> November 2018 which amounts to £1,974.67 (Exempt). This charge covers 3-Weekly Playground Inspections, grass-cutting and maintenance.

**RESOLVED:** That the Parish Council's account be paid for work undertaken by the Enderby Parish Council on behalf of the Charity at a total cost of £1,974.67.

#### Bowling Green Maintenance

The Enderby Bowls Club has contributed 50% of costs (£800) towards the Maintenance of the Bowling. Total amount paid to 'The Green Machine' is £1,600 (Exempt).

**RESOLVED:** That the payment of £1,600 be noted.

Repair of County Seat – Malcolm Lane & Son will complete the repair of the 'Next' bench seat in at a cost of £378.00.

**RESOLVED:** That this item be noted.

Members were in receipt of a report on the Accounts paid since the date of the King George V Playing Field meeting held 12<sup>th</sup> September 2018 (Payments made from 13<sup>th</sup> September 2018 to 9<sup>th</sup> January 2019).

**RESOLVED:** That the Accounts and Payments, as detailed in the schedules attached to and forming part of these minutes, be approved for payment.

**RESOLVED:** That Cllr. J. Bartlett and Cllr. Mrs. J. Hall sign the cheques.

#### 45/18 Date of Next Meeting – 10<sup>th</sup> April 2019

**MEETING CLOSED 7:27 PM**

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**CHAIRMAN**  
**10<sup>th</sup> April 2019**

**AUTHORISATION OF ACCOUNTS**

Date: 09/01/2019

**King George V Playing Field**

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Time : 13:12

**Barclays Account - 33442691****Payments made between 13/09/2018 and 09/01/2019**

Date	Payment		Net Amount	VAT		VAT Code
	Reference	Payment Detail		Amount	Total Amount	
<b>Blaby District Council</b>						
15/10/2018	DD	Grass Cutting Apr-June 18	281.68	0.00	281.68	E
24/10/2018	100020	Hire of inflatables/PA system	660.00	0.00	660.00	OTS
15/11/2018	DD	KGV (Mill Lane) Grass Cutting	160.96	0.00	193.15	OTS
			<b>1,134.83</b>	<b>0.00</b>	<b>1,134.83</b>	
<b>The Green Machine</b>						
12/12/2018	100021	Bowling Green Maintenance	1,600.00	0.00	1,600.00	E
<b>Wicksteed Leisure Ltd</b>						
26/09/2018	100018	Binder to repair wetpour	31.80	0.00	31.80	OTS
14/11/2018	100019	Rocking Horse/Site	654.80	0.00	654.80	OTS
			<b>686.60</b>	<b>0.00</b>	<b>686.60</b>	
			<b>3,421.43</b>	<b>0.00</b>	<b>3,421.43</b>	

