

**Minutes of the Meeting of the King George V Playing Field Charity (1086033)
Management Committee held on the 11th April 2018
at the Civic Centre, King Street, Enderby at 7:00pm**

Present: Cllr. N. Grundy (Chairman)

Councillors: R. F. Geisler, W. Hetherington, R. W. Hunt, M. R. King, F. O'Rorke, J. O'Sullivan, Ms. T. Green.

The Clerk, Ms. S. Hansford and Deputy Clerk, Mrs. S. Stearn, were also present.

15/17 Trustees' Attendance and Apologies

Apologies for absence were received from Councillors J. Bartlett, J. Eaton, Mrs. V. Ellis, Mrs. J. Hall and Administrator, Mrs. D. Power.

16/17 Declarations of Interest by Trustees and Officers

None.

17/17 To Receive and Approve Requests for Dispensations on matters which Trustees have a Disclosable Pecuniary Interest

None.

18/18 To Receive the Minutes of the Meeting Held 13th December 2017

The Minutes of the Meeting of the King George V Playing Fields Management Committee held 13th December 2017 were considered for accuracy.

RESOLVED: That the Minutes of the meeting held on the 13th December 2017, be signed, as a true and correct record.

19/17 Chairman's Announcements

None.

20/17 To Receive Financial Accounts Statements for the (2017-18 Financial Year Ending 31st March 2018) for the King George V Playing Field Charity (1086033) and Approve Submission to the Charity Commission

Members are in receipt of the Statement of Financial Accounts for the Year Ended 31st March 2018.

	Total Receipts	£7,860
<u>Less</u>	Total Payments	<u>£4,263</u>
		£3,597

Total Fixed Assets £155,085 recorded on the Assets Register.

RESOLVED: (1) That the 2017-18 Financial Accounting Statements for the Year Ending 31st March 2018 be approved. **(2)** That the Chairman sign the Annual Return for the King George V Playing Fields Charity for the Year Ended 31st March 2018. **(3)** That the Clerk be authorised to submit the Annual Return for the King George V Playing Charity to the Charity Commission in line with its guidance.

21/17 To Review Enderby Bowls Club's Lease

Members are in receipt of a copy of the Enderby Bowls Club's Lease. The term of the existing lease is from 1st October 1999 for 35 years. Rental Income due is £1150 p.a. (quarterly payments of £287.50).

The District Valuer last conducted a review in 2006. Reviews may be conducted every 7 years. No increase was applied in 2013. The next review is due October 2020.

The maintenance terms of the Lease state that the Enderby Parish Council (as Corporate Trustee) is responsible for the purchase of all fertilisers and grass cutting machines and maintenance and repair and replace of the machines.

Agreement has been reached between the Enderby Parish Council (as Corporate Trustee) and the Bowls Club for shared maintenance of the Bowling Green. As such, the total bill of £1,600 is paid and the Club contributes 50% of the fee.

RESOLVED: That this item be noted.

22/17 To Review Enderby Lawn Tennis Club's Lease

Members are in receipt of a copy of the Enderby Lawn Tennis Club's Lease. The term of the existing lease is from 1st April 1985 for 35 years. Rental Income is set at £510 (quarterly payments of £127.50).

Concerns were raised that Enderby Lawn Tennis Club, which is run as a commercial operation, does not comply with the terms of the existing lease in respect of public access.

RESOLVED: That public access to the Tennis Courts, as stipulated under the terms of the existing Lease Agreement with the Tennis Club, be discussed under the review of the Tennis Club's existing lease.

23/17 To Consider Enderby Bowls Club's Request for Maintenance of Car Park at King George V Playing Field

An enquiry was received on 5th July 2017 from Enderby Bowls Club regarding who is responsible for repainting the white lines on the Car Park at King George V Playing Fields. Enderby Bowls Club were advised that this would be considered once the governance of King George V Playing Field Charity had been established.

As Corporate Trustee, the responsibility for maintaining the Public Car Park rests with the King George V Playing Fields Management Committee.

It was recognised that a period of closure would be required for re-lining the Car Park and that confirmation of the closure period for works to be carried out would need to be established so that the Clubs may be notified in advance of any proposed works.

RESOLVED: That 3 Quotations be sought for the relining of the Public Car Park at Mill Lane and the Bowls Club be advised that this matter is to be revisited at the next King George V Playing Fields Management Committee meeting to be held 27th June 2018.

24/17 Authorisation of Accounts

Members are in receipt of the Detailed Expenditure Report for the period ending 31st March 2018.

There were no Accounts for signature for the period of 1st April 2018 to 11th April 2018.

RESOLVED: That this item be noted.

25/17 To Consider Mrs. D. Williams Request to Remove Overhanging Branches of Tree Located in Wooded Area at King George V Playing Field (Adjacent to 97 Blaby Road, Enderby).

Members were advised of the recent removal of the fire damaged Ash Tree located in the wooded area at King George V Playing Field, Mill Lane. In addition, a request had been received from Mrs. D. Williams, 97 Blaby Road, Enderby, seeking permission for removal of branches which overhang her garden.

RESOLVED: That Mrs. D. Williams be permitted to remove branches up to her properties boundary line and confirm she may make arrangements to dispose of the branches removed.

26/17 Date of Next Meeting – 27th June 2018

The date of the next meeting is 27th June 2018.

RESOLVED: That this item be noted.

MEETING CLOSED 7:19 PM

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CHAIRMAN
27th June 2018

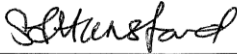
King George V Playing Field						Page 1
Working details for ANNUAL RETURN - Year ended 31 March 2018						
		<u>Last Year £</u>	<u>This Year £</u>	<u>Code and Centre</u>		<u>Code Description</u>
1	Balances brought forward	0	0	Total balances & reserves at the beginning of the year as recorded in the Financial Records		
3		0	1,950	1110	100	Rent - Bowls Club
3		0	510	1130	100	Rent - Tennis Club
3		0	400	1140	100	Hire Rec. Ground
3		0	5,000	1400	100	Parish Council Maint. Grant
3	Total other receipts	0	7,860	Total income or receipts as recorded in the cashbook minus the Precept		
5	Loan interest/Capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on borrowings		
6		0	386	4155	100	Grass Cutting
6		0	1,530	4160	100	Maintenance/Play Equipment
6		0	497	4305	100	Insurance
6		0	250	4340	100	Legal & Professional Fees
6		0	1,600	4485	100	Maintenance of Bowling Green
6	Total other payments	0	4,263	Total expenditure or payments as recorded in the cashbook minus employment costs (Line 4) and loan / interest expenditure / payments (Line 5)		
7	Balances carried forwrd	0	3,597	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]		
8		0	3,597	200	0	Barclays Community Account
8	Total Cash & Investments	0	3,597	The sum of all current and deposit bank accounts, cash holdings and investments held as at 31 March		
9		0	155,085	9	0	Total Fixed Assets
9	Total Fixed Assets	0	155,085	The recorded current book value at 31 March of all tangible fixed assets as recorded in the asset register		
10	Total Borrowings	0	0	The outstanding capital balances as at 31 March of all loans from third parties (usually PWLB)		

ANNUAL RETURN - ENGLAND
FOR THE YEAR ENDED 31 MARCH 2018
King George V Playing Field

SECTION 2 - THE STATEMENT OF ACCOUNTS

I certify that the accounts contained in this return present fairly the financial position of the council, are consistent with the underlying financial records and have been prepared on the basis of Income and Expenditure.

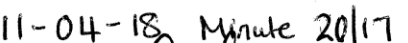
Responsible Financial Officer



Date

09-04-18

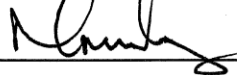
I confirm that these accounts are approved by the Council and recorded as council minute reference



Dated

11-04-18

Signed on behalf of the above Council (Chair)



Date

11-04-18

	<u>Last Year £</u>	<u>This Year £</u>	<u>General Notes for Guidance</u>
1 Balances brought forward	0	0	Total balances & reserves at the beginning of the year as recorded in the Financial Records
3 Total other receipts	0	7,860	Total income or receipts as recorded in the cashbook minus the Precept
5 Loan interest/Capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on borrowings
6 Total other payments	0	4,263	Total expenditure or payments as recorded in the cashbook minus employment costs (Line 4) and loan / interest expenditure / payments (Line 5)
7 Balances carried forward	0	3,597	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]
8 Total Cash & Investments	0	3,597	The sum of all current and deposit bank accounts, cash holdings and investments held as at 31 March
9 Total Fixed Assets	0	155,085	The recorded current book value at 31 March of all tangible fixed assets as recorded in the asset register
10 Total Borrowings	0	0	The outstanding capital balances as at 31 March of all loans from third parties (usually PWLB)

The following documents should accompany the accounts when submitted to the auditor:

- * A brief explanation of significant variations from last year to this year in Section 2;
- * Bank Reconciliation as at 31 March