

**Minutes of the Meeting of the King George V Playing Field Charity (1086033)  
Management Committee held on the 11<sup>th</sup> September 2019  
at the Civic Centre, King Street, Enderby at 7:00pm**

**Present: Cllr. N. Grundy (Chairman),**

Councillors: Mrs. C. Adcock, J. Eaton, Mrs. V. Ellis, R. F. Geisler, Ms. T. Green, R. W. Hunt, W. Hetherington, J. Jones, F. O'Rorke and J. O'Sullivan.

Mr. E. Canavan, Enderby Lawn Tennis Club representative.

The Clerk, Ms. S. Hansford, and Deputy Clerk, Mrs. S. Stearn and Administrator, Mrs. K. Newcombe were also present.

**13/19 Members' Attendance and Apologies**

Apologies were received from Councillors: Mrs. J. Hall, D. Castleman, Mrs. S. Conway.

**14/19 Declarations of Interest by Members and Officers**

None.

**15/19 To Receive and Approve Requests for Dispensations on matters which Members have a Disclosable Pecuniary Interest**

None.

**16/19 To Receive the Minutes of the Meeting Held 12<sup>th</sup> June 2019**

The Minutes of the Meeting of the King George V Playing Fields Management Committee held 12<sup>th</sup> June 2019, were considered for accuracy.

**RESOLVED:** That the Minutes of the meeting held 12<sup>th</sup> June 2019, be signed, as a true and correct record.

**17/19 Chairman's Announcements**

None.

**18/19 To Consider Enderby Lawn Tennis Club's Lease Renewal**

An informal meeting was held 29<sup>th</sup> August 2019, with the Council Chairman, Cllr. Grundy, Cllr. Castleman and Cllr. O'Rorke and the Chairman of Enderby Lawn Tennis Club, Mr. S. Ince and Mr. E. Canavan, where after negotiation much of the new Lease terms remain unchanged. However, the Enderby Lawn Tennis Club, in its quest to maximise public use of the courts, would like to present its proposal to amend clause 2 xi) relating to the specific times set for public use.

The Club aims to maximise public use and in order to do so the Enderby Lawn Tennis Club's proposes to introduce a computerised online booking system so that members of the public can book the courts online.

It was thought to be of great importance that all Members hear these proposals and an invitation had therefore been extended to the Club to attend this evening's meeting.

The Chairman invited Mr. Canavan, Enderby Lawn Tennis Club, to give a 10 minute presentation on the Club's proposals.

It was confirmed Enderby Lawn Tennis Club became a Registered Charity (1184329) in July 2019. The Charity's aims are to promote healthy activity through promotion of tennis.

An online booking system has been installed, initially for Club Members, and the courts are utilised 30% of the time.

Activities are provided by the Club for a varying audience demographic to complement the Club's ethos of getting people out and involved in activity. The Club is working closely with Blaby District Council and Voluntary Action LeicesterShire to develop social prescribing.

The Club currently has a membership of 120 (including 40 children).

Coaching is available to students of Danemill Primary School 4/5 weeks during the year and takes up 10% of court availability. In a typical week the courts are available 70% of the time.

Income currently received from general public use is £500 per year.

The Club is currently liaising with the Leisure Centre regarding the possibility of installing online booking software on its existing computer system and would like the King George V Playing Field Charity's support with this. Introducing this system at the Leisure Centre would enable the public to book the Courts up to 7 days in advance and pay online thus improving the Club's income stream.

Having online booking will enable the Club to analyse when and how often the public use the courts.

The court surfaces were recently upgraded costing the Club £10,000. A future proposal is to install a gated access with electronic key pad entry system to negate the need for the Enderby Leisure Centre to issue a key to the courts. However, this too is quite an expensive system.

The first steps for the Club are therefore: -

1. Agree the terms of a new lease with the King George V Playing Fields Charity (April 2020).
2. Initiate an online booking system to allow the public to book courts in advance (currently only available to Members of the Club).
3. Install a Keypad Entry System (negating the need for the Enderby Leisure Centre to hold a key).

Mr. Canavan circulated a leaflet to Members.

Barriers to an online booking system were identified as it was thought that not everyone would be willing to set up an online account to use the payment system which would require disclosure of personal data.

It was also felt that the Club's publicity of the availability of public use of the courts has been minimal and although the Club is promoting 'Tennis for a Tenner' this promotion is aimed at recruiting new Membership. A strong indication of public use/availability is therefore required. However, it is believed that the Club is genuinely trying to gain more public participation. It was therefore felt that an online service is the way forward.

The Chairman thanked Mr Canavan for attending.

*Mr. E. Canavan left the meeting.*

**RESOLVED:** That the Clerk contact the Charity Commission in respect of the next steps to secure a new 35 Year Lease with the Enderby Lawn Tennis Club.

**19/19 To Receive Report of Traveller Incursion and Consider Installation of Height Restrictive Barrier at entrance to Playing Field**

The Traveller incursion took place between the evening of Wednesday, 10<sup>th</sup> July 2019 and Saturday, 13<sup>th</sup> July 2019. A total of 14 caravans and associated vehicles arrived on site.

The Parish Council liaised closely with the Police, the Multi Agency Traveller Unit and the District Council.

The travellers were evicted from the site under S.61 Order of the Criminal Justice and Public Order Act 1994 issued by the Police at 4pm on Saturday, 13<sup>th</sup> September 2019.

This incident has highlighted the need for consideration to be given to security and access to the King George V Playing Field.

The access requirements and existing uses were considered and it was felt that a height restrictive barrier (swing bar) and dragon's teeth security barrier are potential options for the site.

**RESOLVED:** That the Clerk investigate the suitability of height restrictive (swing bar) and dragon's teeth barrier security at the entrance to the King George V Playing Field, Mill Lane.

**20/19 To Confirm Appointment of Wicksteed Leisure Ltd. to Conduct Annual Playground & Risk Assessments in Respect of the Charity's Recreational Areas**

Enderby Parish Council has recommended that the King George V Playing Fields Management Committee authorise an Independent Unaccompanied Inspections and Risk Assessments be carried out by Wicksteed Leisure in respect of the Outdoor Gym and Children's Play Area to coincide with the inspections undertaken on behalf of the Parish Council.

**RECOMMENDATION TO KING GEORGE V PLAYING FIELD MANAGEMENT COMMITTEE:**

That Independent Unaccompanied Inspections and Risk Assessments be carried out by Wicksteed Leisure in respect of the Outdoor Gym and the Children's Play Area at King George V Playing Field at a total cost of £120 + VAT.

**RESOLVED:** That Independent Unaccompanied Inspections and Risk Assessments be carried out by Wicksteed Leisure in respect of the Outdoor Gym and the Children's Play Area at King George V Playing Field at a total cost of £120 + VAT.

**21/19 To Consider Funding Applications**

It was felt that a bid to the Aviva Community fund or other funding bodies for a grant towards the Charity's Woodland project could be made once a proposal has been established by the Working Group made up of Cllrs. Ms. T. Green, Mrs. J. Hall and J. Eaton.

**22/19 To Consider Maintenance Report**

A request has been made by a resident for the trees bordering Blaby Road to be maintained.

The last independent inspection was undertaken by Leicestershire County Council in October 2016 at a cost of £400 + VAT. It was recommended that a Tree Survey be undertaken every 3 years and as such this is now due.

**RESOLVED:** That Leicestershire County Council be appointed to undertake a Tree Survey of the King George V Playing Field, Mill Lane.

**23/19 To Receive Enderby Village Fete Working Party Reports: -**

**RESOLVED:** That the following Enderby Village Fete Working Party Reports be received:

- 18<sup>th</sup> June 2019
- 11<sup>th</sup> July 2019
- 9<sup>th</sup> August 2019
- 22<sup>nd</sup> August 2019.

**24/19 To Receive Summary Report of the Enderby Village Fete Held 31<sup>st</sup> August 2019**

Earmarked Reserve Opening Balance at 31<sup>st</sup> March 2019 was £1475.32.

<b>Income</b>	<b>£</b>
Receipts	1,230.54
Donations	240.00
Grant (BDC)	<u>500.00</u>
	<b>1,970.54</b>

<b>Expenditure</b>	<b>£</b>
Banners	194.04
Waste Bins	100.00
Hire of Tables & Chairs	392.40
Hire of Donkeys (x2)	350.00
Rosettes (Reimbursement T. Green)	16.26
Hire Jerusalem Jammers	120.00
First Aid	<u>50.00</u>
	<b>1,222.70</b>

**Income Less Expenditure** **747.84**

Balance remaining in the Earmarked Reserve: £2,223.16.

The Chairman congratulated everyone for their participation in organising the event.

**25/19 To Receive Woodland Development Working Party Report (If Any)**

The Woodland Development Party is yet to meet and it was suggested that other Members may wish to become involved in the working group developing the scheme in addition to Cllrs. Ms. T. Green, Mrs. J. Hall and J. Eaton.

**RESOLVED:** That this item be noted.

**26/19 Authorisation of Accounts**

Members were in receipt of a report on the Accounts paid since the date of the King George V Playing Fields meeting held 12<sup>th</sup> June 2019 (Payments made from 13<sup>th</sup> June 2019 to 11<sup>th</sup> September 2019), along with the following reports: -

- Bank-Cash and Investment Reconciliation as at 30<sup>th</sup> June 2019.
- Detailed Income & Expenditure by Budget Heading up to 30<sup>th</sup> June 2019.
- Bank-Cash and Investment Reconciliation as at 31<sup>st</sup> July 2019
- Detailed Income & Expenditure by Budget Heading up to 31<sup>st</sup> July 2019.
- Bank-Cash and Investment Reconciliation as at 31<sup>st</sup> August 2019.
- Detailed Income & Expenditure by Budget Heading up to 31<sup>st</sup> August 2019.

**RESOLVED:** That the Accounts and Payments, as detailed in the schedules attached to and forming part of these minutes, be approved for payment.

**RESOLVED:** That Cllr. Ms. T. Green and Cllr. W. Hetherington sign the cheques.

**RESOLVED:** That the Accounts and Payments, as detailed in the schedules attached to and forming part of these minutes, be approved for payment.

**27/19 Date of Next Meeting – 11<sup>th</sup> December 2019**

**MEETING CLOSED: 7:30 PM**

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**CHAIRMAN**  
**11<sup>th</sup> December 2019**

**ACCOUNTS AUTHORISED BETWEEN 13<sup>TH</sup> JUNE 2019 AND 11<sup>TH</sup> SEPTEMBER 2019**

Date: 10/09/2019

King George V Playing Field

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Time : 09:50 AM

Barclays Account - 33442691

**Payments made between 13/06/2019 and 11/09/2019**

<u>Date</u>	<u>Payment Reference</u>	<u>Payment Detail</u>	<u>Net Amount</u>	<u>VAT Amount</u>	<u>Total Amount</u>	<u>VAT Code</u>
<b>Bakers Waste Services Ltd</b>						
20/08/2019	DC	Waste Bins - Fete - 31/08/19	100.00	0.00	100.00	OTS
20/08/2019	DC	Waste Bins - Fete - 31/08/19	-100.00	0.00	-100.00	OTS
20/08/2019	DC	Waste Bins - Fete - 31/08/19	100.00	0.00	100.00	OTS
			<b>100.00</b>	<b>0.00</b>	<b>100.00</b>	
<b>Barclays Bank</b>						
05/07/2019	COMMISSIO	Commission 13/05-12/06/19	6.65	0.00	6.65	OTS
05/08/2019	COMMISSIO	Charges Period 13/06-	8.05	0.00	8.05	OTS
			<b>14.70</b>	<b>0.00</b>	<b>14.70</b>	
<b>BE Furniture Ltd</b>						
14/08/2019	100032	Hire Trestle Table/Chairs EF	392.40	0.00	392.40	OTS
<b>J.L. King Medical Services</b>						
11/09/2019	100034	First Aider for Fete	50.00	0.00	50.00	OTS
<b>Jerusalem Jammers</b>						
29/08/2019	DC	Enderby Fete,Jerusalem	120.00	0.00	120.00	OTS
<b>Mike's Donkeys</b>						
20/08/2019	DC	Hire 2no. Donkeys Fete	350.00	0.00	350.00	OTS
<b>Morgan's Locksmiths</b>						
24/07/2019	100031	Barrier Padlock/Keys	72.41	0.00	72.41	OTS
<b>Mrs. T. Green</b>						
28/08/2019	100033	Reimburse for Fete Rosettes	16.26	0.00	16.26	E
<b>Print A Banner</b>						
10/07/2019	300030163	9 No. Fete Banners	194.04	0.00	194.04	OTS
<b>Sign Here</b>						
11/09/2019	100035	Available for Hire Banner	215.40	0.00	215.40	OTS
<b>Sovereign Design Play Systems</b>						
26/06/2019	100030	Replacement Parts-Play	351.00	0.00	351.00	OTS
			<b>1,876.21</b>	<b>0.00</b>	<b>1,876.21</b>	

