

**ENDERBY PARISH COUNCIL**

**Minutes of the Policy & Finance Committee held on the 26<sup>th</sup> April 2017, 7:30pm  
at the Civic Centre, King Street, Enderby**

**Present:** Mrs. V. Ellis (Chairman of the Policy & Finance Committee),  
Councillors: J. Bartlett, P. Beard, Mrs. S. Conway, Mrs. J. Dickinson, J. Eaton, R. F. Geisler,  
N. Grundy, W. Hetherington, M. R. King, F. O'Rorke.

The Clerk to the Council, Ms. S. Hansford and Administrator, Ms. D. Power, were also present.

**PF/68/16 Attendance and Apologies**

Apologies for absence were received from Councillors: Ms. T. Green, Mrs. J. Hall, Mrs. A. Lord,  
Mrs. V. Moore, District Councillor F.G.H. Jackson.

**PF/69/16 Minutes of the last meeting held on 22<sup>nd</sup> February 2017**

**RESOLVED:** The Minutes of the last meeting held on the 22<sup>nd</sup> February 2017 were approved and  
signed as a correct record.

**PF/70/16 Declarations of Interest by Members**

There were no Declarations of Interest made.

**PF/71/16 To Receive and Approve Requests for Dispensations from Members on matters in which they  
have a Disclosable Pecuniary Interest**

There were no requests for dispensations.

**PF/72/16 Authorisation of Accounts**

Members were in receipt of a copy of a report on the Accounts paid since the Council meeting held  
8<sup>th</sup> March 2017 (transactions between the 13<sup>th</sup> April 2017 and 26<sup>th</sup> April 2017).

**RESOLVED:** That the Accounts & Payments, as detailed in the schedule (transactions between the  
13<sup>th</sup> April 2017 and 26<sup>th</sup> April 2017) attached to and forming part of these minutes, be ruled off and  
signed by the Chairman of the Committee for approval of payment.

**RESOLVED:** That Cllrs. Mrs. S. Conway and N. Grundy sign the cheques.

**PF/73/16 To Consider Grant Applications: -**

**a) Enderby Holiday Bible Club 2017: Grant towards Club Activities**

The four churches in Enderby will be working together to hold a Holiday Bible Club Week during  
August. The Club will be held at Brockington College and will run from 9:30am to 1pm Monday to  
Friday. It will be staffed entirely by accredited volunteers from the four churches and will provide fun,  
games, craft work, refreshments and bible teaching for approximately 80 to 100 children aged  
between 4 and 11 years during the course of the week.

A nominal charge is paid by each child attending with the balance of expenses coming from grants,  
gifts and financial contributions from each church. Mindful of other costs to parents, the club aims to  
keep its charges the same this year as in other recent years but like every other organisation its  
costs are increasing year on year. Brockington College is now no longer able to provide Public  
Liability Insurance cover for the club under its policy so the club has incurred additional expense to  
provide its own insurance cover.

In the past the Parish Council has contributed towards the cost of running the club and a request for  
grant funding towards the cost of the Club's activities is made.

**RECOMMENDATION TO COUNCIL:** That a grant of £125 be made to Enderby Holiday Bible Club.

**PF/74/16 To Consider Estimates Received for Chartered Surveyors to Act on Behalf of Enderby Parish Council to Facilitate Enderby Lawn Tennis Club’s Early Lease Renewal (Existing Lease Expiration 2020) in Compliance with the Charities Act 2011 s.119 (Disposition of Charity Land)**

Quotations have been sought from Chartered Surveyors (RICS) to act on behalf of the Enderby Parish Council in its capacity of Trustee to the King George V Playing Field (Mill Lane Recreational Ground), as follows: -

Quotation 1	Quotation 2	Quotation 3	Quotation 3	Quotation 4
£1,800 + VAT	£950 + VAT	£400 + VAT	Declined	Declined

Once Members have chosen which Chartered Surveyor is to be appointed, Enderby Lawn Tennis Club may be informed of associated costs for early Lease renewal (including surrender of existing lease). The cost of publicity is not yet known and may not be required to be undertaken, but is estimated to be approximately £300+VAT and will be dependent upon the recommendations made by the appointed Chartered Surveyor.

**RESOLVED:** That Enderby Lawn Tennis Club be advised of all costs associated with the surrender and renewal of its existing Lease, as follows: -

- Solicitor fees - estimated to be £850-£1,000 (advance payment is required).
- Chartered Surveyors fees – estimated to be £400 + VAT.
- Publicity fees - estimated to be approximately £300 + VAT - dependent upon recommendations made by the appointed Chartered Surveyor.

**RESOLVED:** That subject to Enderby Lawn Tennis Club’s formal written agreement to reimburse Enderby Parish Council for all fees associated with the surrender/renewal of its existing lease and advance payment of Solicitor, Chartered Surveyor, and associated publicity fees, Quotation 3 be accepted.

**PF/75/16 Update: Transfer of Townsend Road Public Convenience from the ownership of Blaby District Council to that of Enderby Parish Council**

The Parish Council's Solicitor has confirmed that he is in receipt of the transfer paperwork from the District Council's Solicitor. He will review these and make his report as soon as possible.

The Clerk confirmed that the works to be carried out by Eurovia to the land adjacent to the Public Conveniences at Townsend Road will commence 27<sup>th</sup>/28<sup>th</sup> April 2017.

**RESOLVED:** That the Clerk’s report be noted.

**PF/76/16 Update: Transfer of Clarence Road Recreational Ground from the ownership of Blaby District Council to that of Enderby Parish Council**

The Clerk confirmed that Blaby District Council placed the Public Notice in the Leicester Mercury for the disposal of Clarence Road Recreational Ground and other land to be disposed of on the 17<sup>th</sup> April 2017.

The Heads of Term for which are being prepared.

**RESOLVED:** That the Clerk’s report be noted.

**PF/77/16 To Consider the Purchase of a Stihl FS94RC-E Brush cutter to replace the Council’s Stihl FS85R Brush cutter**

It appears the Council’s FS85R Brush cutter has an intermittent spark and a new ignition coil is required. The estimate to repair the brushcutter is £70+VAT. However until a new ignition coil is fitted the machine may not be assessed. As the brushcutter is quite old and had a new carburettor last year, the service company is concerned that the Council would be spending more money on the machine due to its age and use. As such, the Council needs to decide whether to repair the machine or replace it with a newer equivalent.

Quotation 1	Quotation 2	Quotation 3	Quotation 4
£285+VAT	£234.50+VAT	£275+VAT	£229.17+VAT

**RESOLVED:** That Quotation 4, Bob Richardson Tools & Fasteners Ltd, be accepted (Stihl - 1 year Professional warranty).

**PF/78/16 To Consider the Adoption of a Scattering Area Policy for Enderby New Cemetery**

The Clerk confirmed that the Assistant Clerk is formulating a Scattering Area Policy for Enderby New Cemetery and that this item will need to be considered at a future date.

**RESOLVED:** That this item be noted.

**PF/79/16 Correspondence**

None.

**PF/80/16 Correspondence Received After Issue of Agenda (For Information Only)**

**a) Blaby District Council: Youth Anti-Social Behaviour Scrutiny Final Report – March 2017**

A copy of Blaby District Council's Youth Anti-Social Behaviour Scrutiny Final Report was received by Members. The review focus was to examine the approach to tackling anti-social behaviour and that effective enforcement action is taken. This included looking at a newly applied Public Space Protection Order in Countesthorpe, the first in Leicestershire and getting the views of young people and residents to both the problems being experienced and ASB generally.

**b) Blaby District Council: Parish & Town Council Request for Scrutiny Work Items**

Blaby District Council's scrutiny is reviewing and developing its work programme for 2017-18. Scrutiny Members' are committed to listening to the views of Parish and Town Councils and would welcome work suggestions/topics on any areas of concern, particularly if they effect either your own local area, or if there is a wider impact for Blaby District i.e. to meet customer need or improving community well-being so Blaby District Council can improve its services and tackle the concerns that are most important to residents.

- What the problem or nature of the concern is?
- Which areas or community groups are affected?
- What would help solve the problem?
- What other avenues have been explored?
- Why you think the issue should be looked at by scrutiny/what would you like scrutiny to do?

Submissions should be forwarded by Thursday, 25<sup>th</sup> May 2017 for consideration by the Scrutiny Commission in June.

**RESOLVED:** That items a) and b) be noted.

**MEETING CLOSED: 7:42 PM**

.....  
**CHAIRMAN**  
**24<sup>th</sup> May 2017**

**ACCOUNTS PAID BETWEEN 13TH APRIL 2017 & 26TH APRIL 2017**

Payment Ref.	Payment Date	Invoice date	Payee Name	Vat No.	Payment Detail	Total Amount	Vat Rate	Vat Amount	Net Amount	Code/Centre
DD	18/04/2017	31/03/2017	All Star Business Sc	747880191	Diesel (van)	£ 35.00	20%	£ 5.83	£ 29.17	4150
					Petrol	£ 18.12	20%	£ 3.02	£ 15.10	4205
					Petrol	£ 7.12	20%	£ 1.19	£ 5.93	4155
					Petrol	£ 3.22	20%	£ 0.54	£ 2.69	4200
					<b>Total</b>	<b>£ 63.46</b>		<b>£ 10.58</b>	<b>£ 52.89</b>	
DD	18/04/2017	01/04/2017	E-On	559097889	Civic Centre Electricity 20/2-22/3	£ 64.75	5%	£ 3.08	£ 61.67	4055/100
DD	18/04/2017	01/04/2017	E-On	559097889	Civic Centre Gas 20/2-13/3	£ 77.25	5%	£ 3.68	£ 73.57	4050/100
105384	26/04/2017	18/04/2017	Mr M Harwood		Window Cleaing CC	£ 40.00	0%	£ -	£ 40.00	4080/100
105385	26/04/2017	13/04/2017	Planters	399562781	Recycle Soil Collection - Cemetery	£ 48.00	20%	£ 8.00	£ 40.00	4205/120/325

V. E.M.